



PLAN REVIEW SUBMITTAL

Submit with items on the checklist below

Public Works Design Standards and Construction Specs can be found at: <https://www.keizer.org/designstandards>

Plan Check Fee: \$1,000.00

Project Name/ Address:

Owner/ Developer:

Applicant Name:

Engineer Of Record:

Mailing Address:

Email Address:

Phone Number:

The City of Keizer assumes no responsibility for a developer and/or engineer that submits plans based on an outdated version of the Public Works Design Standards or Construction Specifications.

- ☐ **Three (3) complete sets of Construction Drawings prepared by a registered Civil Engineer in the State of Oregon in accordance with City of Keizer Construction Specifications.**
- ☐ **The Conditions of Approval or applicable planning actions have been reviewed and acknowledged.**
- ☐ **A detailed Engineer's estimate.**
- ☐ **Drainage and detention calculations.**
- ☐ **Site Soil percolation data (if required).**
- ☐ **A completed Erosion Control Permit Application <https://www.keizer.org/erosion-control-program>**
- ☐ **Plan Submittal to Additional Reviewing Agencies:**
 - ☐ **City of Salem for Sanitary Sewer**
 - ☐ **Department of Environmental Quality**
 - ☐ **Division of State Lands**
 - ☐ **Other**
- ☐ **Payment of Plan Check Fee.**

Note: This is not an exhaustive list of requirements needed to complete the initial plan review. You may be required to submit additional information and / or make corrections based on redlined reviews. This application is only a guide for the initial submittal.